



Minutes of NDCXL Members’ General Meeting

Date: Thursday 25th May 2023 at 7:30pm

Venue: Zoom

**Present:**

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| Richard Shenton (Beeston CC) (acting chair/minute taker) | Ian Bradley (Ilkeston) |
| Steven Hinchliffe (minute taker)  | Simon Severn (Ilkeston) |
| Sandra Field (Beeston RC) | Tony Donaldson (Ilkeston) |
| John Dixon (Bolsover) | Gary Strickland (Long Eaton) |
| Christine Chilton (Derby Mercury) | Mark Rivis (Matlock) |
| Nick Chilton (Derby Mercury) | Tina Farr (Matlock) |
| Tim Berry (Empella) | Andy Humberson (commissaire) |
|  | Jack Humpreys (Crank It Cycling) |

**Richard opened the meeting at 7:32.**

1. **Apologies** received from Karen Lifford (British Cycling), Mark van Adrichem (Matlock), Helen Dussek (Nottingham Clarion), Chris Watts (Matlock), Darren Toplis (Sherwood)
2. **Minutes of the general meeting held on 11th May 2023** were accepted as a true record of the discussions that took place – proposed by Tony and seconded by Simon.
3. **Matters Arising from the general meeting held on 11th May 2023.**
4. **Event organiser pack –** Carry forward

**ACTION: Richard and Simon to update the EO pack and share with EOs.**

1. **Event organiser details for BC –** Sandra ran through some questions concerning the rider information details that feature on the BC race entry pages. There were two issues that were unresolved:
	* Is the £3 surcharge paid by riders who are not members of BC or riders who do not have a race licence?
	* If select ‘email entrants’ when does BC system send out the email?

**ACTION:** **Check these details with Karen Lifford.**

Sandra also encouraged EOs to complete details required to set up each event on the BC system. Ian noted that he is not the EO for Shipley, advising that all correspondence should go to Emma Pilgrim. Richard also referred to the EO WhatsApp group, which is a good way of reaching EOs.

**ACTION: Simon to add Sandra and Richard to the EOs’ WhatsApp group.**

1. **Numbers worn by riders –** Andy reported that he had spoken to colleague commissaires and there is general agreement that if riders are to wear only one number, then it should be the large back number. Richard read a note from Karen Lifford that advised that wearing two rider numbers ‘is the best solution but is … not always possible’ (BC Organiser Information). It was therefore agreed that only the back number will be issued to riders, next season.

It was agreed that the ‘Forme’ branding will not be included on the numbers, ‘NDCXL’ should feature as should the colour stripe.

There was some discussion about the possibility of allocating a number to each rider at the beginning of the season. It was agreed that this could be considered for the 2024-2025 season.

Christine to confirm the quantity of numbers held in reserve, so that a decision about how many sets to purchase for the 2023-2024 season could be made.

**ACTION: Christine to confirm how many sets of rider numbers held.**

**Mark to determine supplier used by Forme last season.**

1. **Remove references to Forme on CXHubzs** – Carry forward. (Richard read a note from Karen Lifford that stated that she had a conversation with CXHubz a few months ago, and they said they ‘had set up all CX Leagues info on the app’.)

**ACTION: Mark to contact CXHubz to ask them to remove references to Forme asap.**

1. **Affiliation**

Richard suggested a timetable for opening affiliation windows and entry for the first event:

* First event (Shipley):

**16 September 2023**

* Rider entry opens six weeks before any event:

**Open on 5 August 2023**

* Rider affiliations – one month

**Open on 8 July 2023**

* Club and team affiliations – one month

**Open on 3 June 2023**

In preparation for opening club/team affiliations it was noted that John has amended last season’s affiliation document, which he forwarded to Tony. Tony to contact club/teams that affiliated last season. In addition, socials to link to the affiliation doc. Tony stressed the importance of clubs/teams submitting document and fee at the same time.

**ACTION: Tony to contact clubs/teams that affiliated last season**

 **Socials to publicise link to club/team affiliation doc**

Tony expressed concern about the difficulty of finding the rider affiliation page on the BC system. It was suggested that the link should be publicised heavily on socials.

1. **Provisional calendar**

The following are fixed dates in the calendar:

**16 September 2023 Shipley** Ilkeston Emma Pilgrim

**30 September 2023 Markeaton** Cycle Derby Joe Barnett

**21 October 2023 Holme Pierrepont** Nottingham Clarion Helen Dussek?

**4 November 2023 Middlehills** Matlock Chris Green

**16 December 2023 Woodland School** Derby Mercury Nick Chilton

In addition, Bolsover has a venue. It was suggested that Steven H will explore the possibility of having the Bolsover event on 18 November. Also, Empella is waiting for information from Darley Moor. Tim will suggest that they hold their event on 25th November or 2 December.

It was also noted that the regional championships will be held on 3 December 2023, which may be an issue for an Empella event held on 2 December.

**ACTION: Provisional calendar to be published when Steven H has confirmed date and venue for the Bolsover event.**

1. **Suppliers**
	1. **First aid**

Steven H has conducted some research and APlus Medical Services offer more than NDCXL’s current provider (UK Medical and Event Services) for approximately the same price. APlus to send details to admin@ndcxl.org.uk.

**ACTION: Richard to share APlus’ proposal for consideration by EOs and member volunteers.**

* 1. **Rider numbers**

See discussion outlined at 3c above.

* 1. **Chip timing**

Tony to explore options and feedback. Possible alternatives mentioned: D3racetec and Titanium Race Timing.

**ACTION: Tony to explore chip timing options.**

* 1. **Barrier tape**

Nick to explore options and feedback.

**ACTION: Nick to explore barrier tape supplier options.**

1. **Any Other Business**

**Steven** asked if the League will be presenting race winner medals to the U16 categories. It was agreed that this was a highlight of last season and should be continued if possible. Nick confirmed that the podium is held with the NDCXL kit. Steven to explore costs of medals. Nick confirmed that eight sets of medals (first, second, third) are required for each event.

**John** reported that he explored web hosting costs and feels that the current provision by Web3SP.com is competitive.

1. **Date of the next meeting: TBC**

Richard closed the meeting at 9pm.