



## Minutes of NDCXL Members' General Meeting

Date: Tuesday 22<sup>nd</sup> November 2022 at 7:30pm

Venue: Zoom

### Present:

Mark Van Adrichem (Chair)	Ian Bradly (Ilkeston)
Richard Shenton (Beeston CC) (Minute taker)	Simon Severn (Ilkeston)
Tony Donaldson (Ilkeston) (Treasurer)	Tina Farr (Matlock)
Sandra Field (Beeston RC)	Mark Rivis (Matlock)
John Dixon (Bolsover)	Helen Dussek (Nottingham Clarion)
Steven Hinchliffe (Bolsover)	Karen Lifford (British Cycling)
Nick Chilton (Derby Mercury)	Andy Humberston

### Mark opened the meeting at 7:32pm.

- 1) **Apologies** received from Heather Wimble (Drogon) and Chris Watts (Matlock).
- 2) **Minutes of the general meeting held on 25<sup>th</sup> October 2022** were accepted as a true record of the discussions that took place.
- 3) **Matters Arising**
  - a. **Event organiser pack** – Richard reported that the pack is almost complete.  
**ACTION:** Richard to complete review of EO pack and share with EOs, volunteer teams and Karen for additions and corrections.
  - b. **Event organiser details for BC** – Sandra has completed a draft of a spreadsheet detailing organiser details required by BC to cross-check with information in event pages on the BC system.  
**ACTION:** Karen to review the spreadsheet and feedback to Sandra.
  - c. **Comms' expense claims** - It was noted that Tony requested expense claims from commissaires at Broxtowe.
  - d. **Post NDCXL Code of Conduct on socials** – Steven H confirmed that this action has been completed.
  - e. **EOs to include Code of Conduct in rider packs** – EOs for the last two events of the season at the meeting, so aware of requirement.
  - f. **Nick to amend on the day prize allocation advice document** – Richard reported that the amended document was distributed to attendees of the previous meeting and subsequently approved and sent to event organisers.
  - g. **Presentation evening** – Carry forward to the next meeting.  
**ACTION:** Mark VA to explore options for presentation evening – include as agenda item at next meeting.
  - h. **Recruiting minute-taker / secretary** – Richard reported that he exchanged emails with a possible recruit, but he was no longer available. He subsequently encouraged meeting

attendees to help identify possible recruits, and it was agreed that we should make another attempt to recruit via Facebook.

- i. **Regional Championships** – Karen confirmed that entries are being accepted for the East Mids Regional Champs, hosted by the Lincs League.

#### 4) **Team updates**

- a. **Admin** Richard noted that this meeting will cover all Admin issues.
- b. **Logistics** Nick reported that three feet and a spike for the Forme flags were not returned. Ian has located them and will pass details on to Nick.
  - Nick also noted that the orange ‘sweeper’ bibs and an orange bucket containing gazebo straps and pegs were not returned from Broxtowe. Richard aware and will arrange their return.

**ACTION:** Ian to inform Nick where to pick up the Forme flag accessories.  
Richard to return items to Nick at the Woodland event.

- c. **Officials** Andy had nothing to add.
- d. **Results** Mark R reported that the league tables have been updated without any major issues. He had some questions about the Regional Championships and the end of the season process, which he will pick up with Heather.
- e. **Events** Steven H reported that for personal reasons he is unable to organise the Bolsover event in January. He has informed the club’s committee, but no one has offered to take on the role. Richard suggested that event organisers need not be from the organising club / team, which was confirmed by Karen. Subsequently, Tony offered to organise, and Nick offered to support him.

**ACTION:** Steven H to submit Tony’s offer to the Bolsover committee. If agreed, Tony to be given organiser status on the BC system.

- f. **Comms** John reported that:
  - Forme images are now included on the website.
  - League tables are being uploaded to the site when they are made available by the Results team.
  - Steve K and John are working on finalising the website domain transfer.
- g. **Finance** Simon explained Chris Golden is completing the audit of the NDCXL 2021-2022 accounts. The report should be with Tony very soon.
  - Nick noted that it has been agreed that the League will cover the cost of an announcer at Shipley, Chetwynd and Broxtowe, a total of £900. It was agreed that the new announcer, Ant Arthur, has improved significantly over the three events that he has covered. Richard explained that Ant had offered to discount his rate if block booked - something to consider for next season. Nick stated that a DMRC member will be announcing at Woodland School.

#### 5) **Event feedback**

- a. **Chetwynd Barracks**      **5 Nov 2022**      **Ilkeston**      **Organisers: Emma Pilgrim / Ian Bradley**

- Ian reported that other than experiencing difficulties accessing the barracks on Friday to set-up, the event went well.
- John asked if the vehicle registration web-form worked – there were positive responses.

- b. **Holme Pierrepont**      **12 Nov 22**      **Nottingham**      **Organiser: Graeme Swadling**  
**Clarion**

- After speaking to Graeme at the event, Tina stated that it is unlikely that he will organise an event next season. Helen explained that Nottingham Clarion is optimistic about finding a replacement organiser but will keep the League informed.
- Nick noted that Graeme’s team for the event was very small, which resulted in some issues.

**c. Broxtowe Country Park    19 Nov 22    Beeston CC    Organisers: Steve Seamark / Richard Shenton**

- Simon asked why the coffee and cake vendor left so early. Richard explained that they ran out of supplies. He went on stating that the event's preferred caterer, Quaver, went out of business during COVID. Finding an appropriate replacement proved difficult and the coffee vendor was a compromise.
- Mark R referred to a gridding issue that, following further discussion, was identified as an error.
- Andy explained that a coming together of the two lead riders in the U14 race was deemed a racing incident by the commissaires. The father of the second placed rider, David Steed, has since made a complaint by email to the Admin email address. It was agreed that Richard should forward it on to BC Compliance for review in the light of similar incidents at other events.

**ACTION:**        **Richard to forward David Steed's complaint on to BC Compliance.**

**6) Any Other Business**

**Steve H** is going to try and keep on top of social media but if he is struggling, he will request help.

**Nick** stated that he is expecting the Woodlands School event to be smallish, with approximately 250 entrants. Everything is prepared and ready to go.

**7) Date of the next meeting: Tuesday 6<sup>th</sup> December at 7:30**