

Minutes of the NDCXL General Meeting

Date: Wednesday 5th January 2022 at 7:30pm

Venue: Zoom

Present:

- Mark van Adrichem (Chair)
- Richard Shenton (Beeston CC) (Minute taker)
- Sandra Field (Beeston RC)
- Nick Chilton (Derby Mercury)
- Heather Wimbale (Drogon RT)
- Tim Berry (Empella)
- Andrew Naylor (Fossa)
- Tony Donaldson (Ilkeston CC)
- Gary Strickland (VC Long Eaton)
- Andrew Humberston
- Karen Lifford (British Cycling)

Mark opened the meeting at 7:36pm.

- 1) It was noted that **apologies** had been received from Simon Severn, Maddi Smith, Steve Kirk and Steve Johnson (BC).
- 2) **Minutes of the general meeting held on 14th December 2021**
Nick felt that the comments on course safety in item 5 - Markeaton event review, were more negative than he had intended. He was hoping to report that the “continuing evaluation of the identified course risk as the condition[s] changed ... needed a little more priority” from the comms team.
- 3) **Matters Arising**
 - a. **Auditors** – Tony has not heard from Stuart since the last meeting so will chase.
ACTION: Tony to speak to Stuart and report back at next meeting.
 - b. **Finance review** – see agenda item 6 below.
 - c. **Sponsorship negotiations** – Richard, Mark and Andrew N had a very positive meeting with Lee Flanagan, Head of Brand and Comms at Forme, on 15th December. Mark explained that Lee is very open to building the relationship and encouraged the League to put a set of requirements on the table to start a discussion.
ACTION: Mark to distribute a set of sponsorship proposals to team leaders for comment.
 - d. **Volunteer recruitment** – Richard is waiting for comment from team leaders concerning the updated ‘Volunteer League Map’ before arranging a recruitment sub-group meetings.
ACTION: Team leaders to review and respond to draft version of the volunteer map by 15th January
 - e. **CX Commission** – Karen to raise queries concerning:
 - BC rule: CX8.1.1 – is the prohibition of assisting U12 riders against the spirit of U12 racing?
 - Is a manual finish-line back-up system required?**ACTION:** Karen to ask questions at next CX Commission meeting.

- f. **Insurance surcharge** – Karen stressed that the £3 non-BC member insurance surcharge cannot be collected via BC's current entry payment system. Sandra asked if riders are insured if the £3 is not collected before the race. Karen explained that because of the delay in the system they would be insured, as long as BC receives payment with the levies.

ACTION: Signage to be included at event sign-on to remind riders to pay insurance surcharge if appropriate.

- g. **Officials' expenses** – At the end of the season Karen will advise officials to submit their expenses claims to Tony immediately after events, rather than at the end of the season.
- h. **Events for 2022-2023** – There was a discussion about how to increase the number of event organisers and potential venues. Some of the subjects touched on were:
- o Mentoring new organisers
 - o Reinstating organisers' workshop
 - o Karen has a number of venues in mind
 - o Change average points system for event volunteers
 - o Award bonus league points to organisers and commissaires
 - o Zoom call with all current and previous organisers
 - o Invite entire membership to a discussion about organising an event

It was agreed that one of the obstacles to organise an event is the size and professionalism expected at regional events. Andy proposed that there is a need for smaller events, not just National Trophy and regional leagues. It was agreed that the League should write a formal letter to the CX Commission explaining how the current model of professional level events delivered by volunteers is unsustainable.

ACTION: Karen to inform League of CX Commission meeting dates
Mark, Richard and Andrew N to draft letter to CX Commission. Karen to support.

- i. **BC League affiliation** – Richard reported that he has been unable to contact the BC's affiliation team. Karen offered to help and stated that the affiliation issue will not have any bearing on the upcoming Broxtowe event.
- ACTION:** Karen to investigate affiliation issue.
- j. **Smartiming invoice** – Tony explained that the issue has been resolved and was to do with double counting resulting from a mistake in a formula in the levy form.
- k. **Retrieving trophies** – Andy N confirmed that he does not have a list of all awardees from the 2019/20 season but a list of people who took trophies on behalf of a winner. In view of this it was agreed that those with trophies should be encouraged to return them to Broxtowe.

ACTION: Richard to use social media to encourage the return of trophies to Broxtowe Park registration. (Also see Item 7 below.)

4) Remaining events – organiser updates Event Reviews

Round 6 **15 January** **Broxtowe** **Beeston CC**

Richard reported that Broxtowe is going ahead.

Round 7 **22 January** **Chetwynd** **Fossa Racing**

Andrew N confirmed that the event has been cancelled. He is working with BC to organise refunds.

5) Team updates

- a. **Admin** Richard had nothing to report.
- b. **Logistics** Nick to liaise with Richard concerning Broxtowe.
- c. **Officials** Karen to finalise the comms team for Broxtowe.
- d. **Results** Heather had nothing to report.
- e. **Events** Sandra reported that everything is under control although Maddi is very busy with work and personal matters.
- f. **Comms** Not represented at the meeting.
- g. **Finance** Tony reported that everything is fine.

6) Finance Review

Tony presented a simplified budget sheet that showed that the League's outgoings on fixed event costs (first aid, chip timing, race numbers, barrier tape) are exceeding the income received from events (NDCXL event levy). It was suggested that an improved sponsorship agreement could help with this situation.

ACTION: Tony to use the first four events in 2021/22 season as case studies and present at next meeting.

7) Presentation evening

Under the Government's current COVID-19 mitigation measures the League could put on a presentation evening but it was agreed that this might not be appropriate. It was also agreed that trophies awarded at the 2020 presentation evening trophies must be retrieved as soon as possible (see item 3.k above).

Andrew N to explore the possibility of engraving trophies/medals to record 2021/22 winners.

ACTION: Andrew N to explore the viability of engraving trophies.

Decision on presentation evening to be made at next meeting.

8) Any other business

Sandra – Broxtowe Borough Council is holding a bike coding event at Bramcote Park on the same day as the Broxtowe event. Could bike coding occur at Broxtowe? Richard states that in a non-COVID year he would encourage this kind of collaboration.

9) Date of next meeting – Tuesday 8th February 2022 at 7:30pm