

**Minutes of the NDCXL General Meeting**  
**Wednesday 5<sup>th</sup> December 2019, The Red Cow, Allestree**

**Present:**

Emma Payne (Chair); Heather Howarth Downey (Treasurer and Minute Taker); Nick Chilton (DMRC); John Holmes (Team Empella); Maddi Smith (Bolsover and District CC); Heather Wimble (Drogon RT); Steve Kirk (Belper BC); Stuart Reeves (Coalville Wheelers); Chris Watts (Matlock CC)

**Apologies** Richard Shenton (Beeston CC), Andy Naylor (Fossa Racing) Neil Mansfield (MI Racing); Ian Bradley (Ilkeston CC); Karen Lifford (British Cycling); Adam Biggs (Moore Large/Forme).

**1. Minutes of the meeting held on 23 Oct 2019** were accepted as an accurate reflection of the discussions that took place. One change on Point 8 – Derby CC storage container at Markeaton Park has been authorised by Christine **Kelly**.

**2. Matters Arising**

- **Vacancies** – see Communications and Finance updates.
- **Communications** - Karen to send details on how to contact all riders via BC 'Dashboard' to Maddie so the details can be forwarded to organisers.  
**ACTION:** Karen to provide instructions on emailing all riders entered in an event.  
**Emma to check if this has taken place.**
- **Ashbourne CC** – Heather D confirmed that Ashbourne CC have paid their contribution as a Non Participating Club.
- **U12 Course Practise Arrangements/ Senior / Jun Mens race duration**  
Richard has amended Appendix C to reflect rule changes. This latest version was approved and should be uploaded to the website  
**ACTION: Communications Team to upload Appendix C to the website.**
- **U12 prizes rule clarification**  
Richard to propose alternative text at next meeting – text accepted by the members at the meeting other than change 3.5 to read '*The same or equivalent non-monetary participation award should be awarded to ALL riders in the Under 12 categories*'.  
**ACTION: Richard to make amendment then Communications Team to upload to the website.**  
**ACTION: Emma to check that EO spreadsheet reflects this.**
- **Grants for Members Competing Abroad**  
Race reports have been received and published to date from:-  
Xan Crees; Ellie Dilks; James Swadling  
Harry Gould was contacted by Emma re the use of the legacy. Heather HD commented that in two instances, the riders concerned had yet to supply bank account details and that she would chase them up.
- **Prize Presentation Evening**  
**Provisional date of 7<sup>th</sup> March agreed at the John Godber Centre, Hucknall.**
- **Event Reviews**  
Richard has communicated with the father of the youth rider at Hilton. Heather W has contacted Smartiming to discuss youth finish and clarified durations of races

**ACTION: Emma to confirm with Karen if BC guidance on use of farmland has been circulated.**

**ACTION: Maddie Smith to contact BC to ensure Senior races are listed as 50 min**

### **3. Admin**

No specific items to report that not covered elsewhere on the Agenda.

### **4. Communications**

Confirmation that Neil Mansfield will be stepping down from his role at the end of January – therefore an urgent need to look for additional capacity for the Comms Team. Steve happy to continue to work as part of the team but needs assistance to get copy drafted and posted on the website and through social media channels. Emma confirmed that she and Neil are currently both covering Twitter and FaceBook. Following discussion, it was agreed that all 18+ League competitors should be asked if they can assist with volunteering in this team, including providing technical back up as currently this is covered by Neil and Steve.

**ACTION: Emma to write to all 18+ NDCXL competitors as a matter of urgency asking for volunteers to assist with Communications.**

### **5. Results**

Heather W reported that affiliations have slowed in comparison to last season. All other aspects currently working well.

### **6. Finance**

Balance at bank is £20,533; event levy payments all received other than latest round; no Levy payment made to BC to date; all outgoing payments/invoices received up to date, including Smart Timing; one invoice received and paid for first aid to date. Provision made for van hire costs for EO's – one payment made. Provision made for Frank Griffiths Fund – one claimant bank details received, two outstanding.

Heather HD has received an email from a prospective volunteer, Stuart Allen, who is a VET50 rider from RAM CC who has joined the league this year, is retired and has offered good Excel skills. Agreed that Heather should approach him to assist with Finance team function and to review which elements of the role would be a good starting point.

### **7. Logistics**

Nick reported that the new storage arrangements and process is working well and that the handover of kit from event to event is also working well. Commented that some changes required with flags as too small. It was agreed that if events have planks, Forme banners should be put on them. Following discussion, it was agreed that whilst only one Forme gazebo being used, it is worth retaining the second one for the time being.

**ACTION: Nick to purchase larger red and yellow flags**

## **8. Officials**

John updated on the worsening difficulties on securing officials for events, with Bolsover on 4.1. having no officials to date.

**ACTION: John to put out one further call for commissaires for 4.1. If unsuccessful, Emma to ask for support from outside the region.**

## **9. Prize Presentation Evening**

Sarah Naylor asked for trophies to be collected.

**ACTION: Emma to email trophy holders to return them over the coming rounds.**

## **10. Event Reviews**

### **Round 6 – Chetwynd – Ilkeston CC**

Issue of riders using the showers to wash off mud after races which resulted in a major cleaning exercise for the club after the event. Also potential safeguarding issues if U18's showering in same area as adults.

**It was therefore agreed that if a venue has a shower block it is not to be open at NDCXL events, with EO's to rope off and sign accordingly.**

**ACTION: Maddi to update EO instructions accordingly**

### **Round 7 – Berry Hill – Ashfield RC**

Following discussions on prize fund levels on social media, the EO explained costs of the event on FB.

### **Round 8 – Holme Pierrepont – Nottingham Clarion**

Comments raised re poor pit etiquette, including children in the pit wash area. Gridding and start area was too tight, with riders missing their start call up. One rider from out of region attempted to enter on the day and was turned away.

### **Round 9 – Moorways – Derby Mercury**

Issue of a bike being taken into the showers (see Decision above). The need for EO's to plan course for 6.30 minute laps was discussed and the need for Commissaires to pull out slowest riders at the pits to alleviate overall event timing pressures.

## **General**

BC no longer showing the closing date on entry page

**ACTION: Maddi to contact BC to update**

## **11. AOB**

**Senior/U23/Junior gridding** - Committee was asked to consider a change to gridding – discussed merits but it was agreed not to change existing arrangements.

**League Sponsorship** – Emma had preliminary discussion with Adam Biggs, Moore Large/Forme re extending the sponsorship of the league at HP – Adam confirmed Forme interest in doing so. Confirmed that current sponsorship includes £1500 and covering the cost of branded tape. Agreed that Emma should proceed with discussions – any comments to be sent through. Noted that 2020 is the NDCXL 40<sup>th</sup> Anniversary Year.

**Race timings** – Committee was asked to consider revision to length of Vet’s race as it was felt that this was impacting on the numbers taking part. Emma produced an analysis with data from 2018 which demonstrated that Vet numbers have increased from 2018 levels. Also it was noted that the Women’s race numbers had increased by 33% for Round 2 and 75% for Round 8 on 2018 entries. It was agreed not to change the race timings.

**DATE OF NEXT MEETING – JANUARY 29<sup>TH</sup>, 7.00PM AT THE RED COW.**