

Notts & Derby Cyclocross League

ANNUAL GENERAL MEETING

Minutes

1:30pm on Saturday 8th April 2017

The John Godber Centre

Ogle Street

Hucknall

Nottingham

NG15 7FQ

Attendees:	NAME		CLUB	VOTING	
Chair: 1	Gavin Hardwicke	GH	Fossa Racing		
2	Dave Smith	DS	Ashfield RC	Y	1
3	Russ Forsdick	RF	Ashfield RC	Y	2
4	Richard Oakes	RO	Beeston CC	Y	3
5	Jim Sutherland	JS	Bolsover & District CC	Y	4
6	Heather Wimble	HW	Cadence Sport	Y	5
7	Robert Wimble	RW	Cadence Sport	Y	6
8	Peter Turner	PT	Derby Mercury	Y	7
9	Lee Shunburne	LS	Fossa Racing	Y	8
10	Mary Gill	MG	Heanor Clarion	Y	9
11	Fred Lambert	FL	Heanor Clarion	Y	10
12	Richard Edge	RE	Nottingham Clarion	Y	11
13	Heather Downey	HD	Nottingham Clarion	Y	12
14	Graham Snodden	GS	SF Racing	Y	13
15	Simon Whitham	SW	Empella Cyclocross.com	Y	14
16	Mac Lambert	ML	Heanor Clarion		
17	Karen Lifford	KL	British Cycling		

ITEM	DETAILS		ACTIONS												
1	<p><u>Apologies</u></p> <table border="0"> <tr> <td>Ian Bradley</td> <td>Tim Cooper</td> </tr> <tr> <td>Dave Gretton</td> <td>Richard Shenton</td> </tr> <tr> <td>Steve Kirk</td> <td>Neil Mansfield</td> </tr> <tr> <td>Andrew Naylor</td> <td>Sarah Naylor</td> </tr> <tr> <td>Maddi Smith</td> <td>Chris Willet</td> </tr> <tr> <td>John Holmes</td> <td></td> </tr> </table>		Ian Bradley	Tim Cooper	Dave Gretton	Richard Shenton	Steve Kirk	Neil Mansfield	Andrew Naylor	Sarah Naylor	Maddi Smith	Chris Willet	John Holmes		
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Maddi Smith	Chris Willet														
John Holmes															
2	A	<p>GH expressed his thanks to everyone that stepped up to keep the league running after the situation it was in this time last year. Lots of the same faces are still involved but it was also heartening to see new volunteers coming on board to help move things forward and to spread everyone's workload.</p>													
	B	<p>The logistics team has been running well this year and successfully introduced a rota system so that there was always sufficient numbers at the start and end of the day to help Mick with the league equipment. They have also been using David Jack's shop tent as a central distribution point for tape, numbers etc. for each organiser which has worked well.</p> <p>The major point coming from this year is that Mick has stepped down from his role as Equipment Officer.</p>													
	C	<p>The line judges team has been running a slimmed down team this year with a view to absorbing future retirements and this hasn't resulted in any loss of service. Recruitment is needed over the next year though in readiness for key members stepping down.</p> <p>The external chip timing team have worked well with our officials team this year meaning information transfer has been much improved.</p> <p>KL highlighted that there will be a commissaires course in the region over the summer should we have anyone wishing to attend.</p> <p>Commissaires expenses for the season will once again be paid by the EMCCA and this process is in hand.</p>													
	D	<p>Results team have been working well over the season, more people helping means less work and query handling needed by each team member. Results are generally finalised and league tables updated by midweek following an event. The new automated spreadsheet is working well although some additional rider education would be good in terms of making sure everyone's details are present and correct on the signing on sheets.</p> <p>The team is one member down currently with the role of Under 9 league co-ordinator being vacant.</p>													

ITEM	DETAILS	ACTIONS
E	<p>HD distributed the accounts summary for the end of the 2016/17 financial year (see copy at end of minutes) which shows the league continues to be in a healthy financial position. It was highlighted that although the EMCCA covered the commissaires expenses again this year, the league may well have to cover these again from next year so this will be an extra outgoing.</p> <p>We pushed this year to move all account transactions to online rather than physical payment in order to reduce the treasurers workload and increase traceability and this has made a big improvement but there is still a way to go so we will continue with this again for the coming season.</p>	
F	<p>The communications team have been busy throughout the season producing race previews as well as post race reports and audio interviews. Sharing the work between different team members has helped to keep the workload down and also kept the content fresh each week.</p> <p>The content has been well received over the season, especially the audio content which has included a wide range of riders and officials, rather than just the senior race winners that are usually heard.</p> <p>KL pointed out that going forward British Cycling will no longer be adding reports to the individual race pages on their website. This can still be done by the individual organiser copying in our league reports but this will need some instruction at the organisers meeting.</p> <p>MG informed the meeting that the league website domain name is currently in her personal account and is due to expire over the summer. It was agreed that it would be sensible to create a league account and transfer the domain to this.</p>	<p>GH MG</p>
G	<p>The events team was predominantly new team members and so the initial learning curve was a steep one (albeit with great assistance from previous volunteers). Having worked hard through this initial period though the team has maintained a high standard over the season with very time sensitive tasks. This was solely done by Maddi in the first part of the year but she has been training up further team members throughout the season to spread the work.</p> <p>A new version of the Event Management spreadsheet has been developed to include gridding lists and this will be rolled out for the 2017/18 season.</p>	

ITEM	DETAILS		ACTIONS
3	A	With Mick Gascoigne stepping down as equipment officer we have a major role to fill. It is not envisaged that we will be able to fill the role in a like for like capacity given the amount of commitment this requires. Instead we will look to find a central storage location for the league equipment and recruit a Quartermaster to oversee/manage the signing in/out and maintenance of the kit. Individual race organisers will be required to collect and return the equipment from this location.	GH MG
	B	Members of the current lap scoring team will be retiring from the roles at the end of the 2017/18 season and so volunteers are needed to fill these roles, preferably coming on board over the season to be trained by the current team. Ideally this would be a small team of people who could cover a few events each rather than someone having to commit to every event. ML is going to produce a job description/guide for the role over the summer so we can begin this process in advance of the season start.	ML
	C	Richard Edge has offered to step into the vacant admin team role - welcome back!	
	D	The finance team is one member down on the ideal size in order to keep individual workloads down. This would not be a leading role but helping out as and when required.	
	E	Due to the timescales involved it is not possible for the communications team to continue with the audio reports without additional volunteers so if we would like to see these continue then assistance is required. Additional report writers would also be welcomed from people with ties to individual categories to help maintain detailed reporting of each race.	
	F	The 3 elected roles on the committee all agreed to stand again and were voted on with a count of 13 for and 0 against. These are: Chairman - Gavin Hardwicke Treasurer - Heather Downey Secretary - Richard Shenton	

ITEM	DETAILS		ACTIONS
4	A	<p>The meeting discussed reducing the number of dropped scores but the general consensus was that in the interests of encouraging riders to ride national events and also allowing for bad luck/personal circumstances, 3 dropped rounds was a suitable number.</p> <p>Vote: 0 For, 14 Against</p>	
	B	<p>Gridding of races was discussed at length in terms of when and how we do it and what guidance we offer to commissaires. Given that we grid the races in order to ensure the safest possible start to races it was felt that gridding by average points rather than league position is by far the best way to achieve this.</p> <p>It was agreed that the committee would look at rewording the league gridding rules to reflect and clarify this position.</p> <p>The issue of fast junior riders advancing through the senior field was also raised. This will also be reviewed as part of the above.</p> <p>Vote: 0 For, 14 Against</p>	
	C	<p>The subject of gridding the U9 & U12 races generated a lot of wider discussion on the topic of these races and whether it was healthy for them to become increasingly competitive and results based rather than the "fun" events that they should be at that age. It was generally accepted that any guidance on such was something that should be discussed and generated at a British Cycling level and that if we are to continue running these categories as races and leagues as we currently do then we should approach the gridding in the same way we do for all categories. With the safety of starts being paramount it was felt that gridding the U9 & U12 races by average score in line with the other categories was the most sensible option.</p> <p>It was highlighted that in bringing these races more in line with the older categories there is a danger of forcing the commissaires hand in terms of using their discretion in instances of parental assistance, etc. which again may lead to further removal from their core values.</p> <p>Vote: 3 For, 0 Against, 11 Abstained.</p> <p>Rules to be re-written according to the proposal and Tim Cooper to co-ordinate the Start Official Team to carry out the gridding procedures.</p> <p>U9 & U12 Start Officials Team to be created within the current team structure to ensure the volunteers have the full backing of the league.</p>	<p>TC GH</p>

ITEM	DETAILS	ACTIONS
D	<p>The proposal was considered in the context of the discussions around Proposal 4C above and in particular the time constraints involved in each option.</p> <p>Option 1 - Vote: 0 For, 5 Against, 11 Abstained Option 2 - Vote: 1 For, 5 Against, 11 Abstained</p> <p>U9 & U12 Start Officials Team to prepare gridding lists for Round 1 during the close season.</p>	TC
E	<p>GH gave some background on the reasons behind the proposal and what the confusion was following the price agreement at last years AGM.</p> <p>Vote: 12 For, 2 Against</p> <p>Entry fee rule to be re-written to incorporate the agreed price and future events to implement these fees.</p>	GH
F	<p>GH gave some background on the reasons and previous discussions regarding field size limits and the effect that increasing numbers will have on safety and venue suitability. KL explained the current options and limitations of the British Cycling entry system in implementing field size restrictions. This is not entirely straightforward with the current system but it is an area which is in development.</p> <p>KL also explained that the new Risk Assessment form will require organisers to define safe field sizes for the event so if this is something we can do centrally then it removes the responsibility from organisers and maintains a standard system through the season.</p> <p>League registered riders should always take precedence when introducing limits and It is not expected that the limits discussed will exclude any league riders given the current entry figures, the cut off point would be within the quantity of non-league riders. Obviously this may change going forward depending on further league growth.</p> <p>After much discussion on current field sizes and expected growth it was accepted that final field sizes for each category should be assessed by the committee as a separate meeting if the general proposal of introducing filed limits was passed.</p> <p>Vote: 14 For, 0 Against</p> <p>Additional meeting to be scheduled to agree limits for each category and formulate a strategy to implement them with the least amount of additional work for organisers. This would also include an amendment to the rules regarding race entry requirements.</p>	GH KL

ITEM	DETAILS	ACTIONS
	<p>G HD gave the meeting a recap of the legacy donation from Frank Griffiths and outlined the discussions and proposals that had been received following an invitation to league members to suggest the best way of using the money and honouring Frank. It was pointed out that although Frank was known to most as "the flute man" it was actually a Piccolo that he played. No final decision was reached on how to best use the money but it was thought that a physical trophy and possibly some kind of team relay tagged onto an existing event would be the leading options from the suggestions received. It was agreed that the committee make a final decision over the close season and pass this on at the organisers meeting prior to next season. It was noted that James Shaw, professional rider with Lotto Soudal and ex NDCXL regular, has offered to present the trophy if his schedule allows.</p>	GH
5	<p>Although some organising clubs had representation at the meeting there were not enough to agree dates for the full season. Ashfield RC, who have assisted with the Fossa Racing event in previous seasons, are promoting their own event in 2017/18. This will be an additional event at a new venue which is always good to see. GH to chase up the non-represented clubs and co-ordinate the calendar.</p>	GH
Organisers Meeting to be arranged for August - exact date TBC		

NDCXL ACCOUNTS SUMMARY 2016/17

INCOME				OUTGOINGS				
ITEM	DETAIL	UNIT COST	TOTAL	ITEM	DETAIL	UNIT COST	TOTAL	
Funds from previous account	Current a/c	£ 9,267.75	£ 9,267.75	EGM	Room hire	-£ 32.00	-£ 32.00	
Affiliations	PC	£ 600.00	£ 1,650.00	British Cycling fees	League Affiliation	-£ 138.00	-£ 248.00	
	NPC	£ 875.00			Event Registrations	-£ 110.00		
	PM	£ 175.00						
Sponsorship	SRAM	1500	£ 1,500.00	Chip Timing	Seasonal fee	-£ 300.00	-£ 9,792.00	
NDCXL Levies	R1	£ 1,284.00	£ 15,927.00		R1	-£ 718.00		
	R2	£ 1,365.00			R2	-£ 918.00		
	R3	£ 1,386.00			R3	-£ 838.00		
	R4	£ 1,550.00			R4	-£ 998.00		
	R5	£ 1,724.50			R5	-£ 1,034.00		
	R6	£ 1,660.50			R6	-£ 882.00		
	R7	£ 1,508.00			R7	-£ 890.00		
	R8	£ 2,004.00			R8	-£ 1,164.00		
	R9	£ 1,141.00			R9	-£ 686.00		
	R10	£ 1,192.00			R10	-£ 692.00		
	R11	£ 1,112.00			R11	-£ 672.00		
				First Aid	11 rounds @ £130	-£ 1,430.00	-£ 1,430.00	
Tape	Sale of stock tape	£ 115.56	£ 115.56	Tape	Order 1	-£ 256.74	-£ 513.48	
					Order 2	-£ 256.74		
Sundries			£ -	Sundries	Race Passes	-£ 160.00	-£ 2,897.14	
					Organisers Meeting	-£ 24.00		
					Race Numbers	-£ 1,319.94		
					Equipment Officer	-£ 306.00		
					Lap scoring team	-£ 992.20		
					Other	-£ 95.00		
End of Season Awards			£ -	End of Season Awards	Trophies	-£ 2,078.19	-£ 2,668.44	
					Medals	-£ 590.25		
Awards Evening	Ticket Sales		£ 1,564.00	Awards Evening	Ticket Commission	-£ 118.10	-£ 1,468.48	
	U12 tickets	£ 185.00				Venue		-£ 171.90
	12+ tickets	£ 1,339.00				Catering		-£ 733.97
	Volunteers	£ 40.00				Entertainment		-£ 200.00
					Raffle Prizes	-£ 161.57		
					Other costs	-£ 82.94		
TOTALS			£ 30,024.31					-£ 19,049.54
Balance			£ 10,974.77					As of 03.04.2017
Increase in funds			£ 1,707.02					
Average net income per round			£ 155.18					
Frank Griffiths Legacy Donation			£ 2,000.00					